



Parkvale School

Growing with P.R.I.D.E.
Tipu Kia Whakahi



Vision: Together, growing with P.R.I.D.E





Parkvale School

Growing with PRIDE

Tipu Kia Whakahi

Dear Parents

Welcome to Parkvale School. We are delighted you have chosen to enrol your child or children at our fantastic school. We pride ourselves on providing the very best we can for the children and community of Parkvale.

Enclosed you will find all the forms that are required to be filled out for enrolling your child. If you are unsure of any of the forms please do not hesitate to contact the office on 878 6616.

Our school vision 'Together, growing with P.R.I.D.E' has been carefully designed to highlight the collaborative and shared approach we operate within, and the importance we place on the values and attributes of PRIDE in growing us all to become valued citizens of Aotearoa, New Zealand. Parkvale PRIDE is evident in all that we do and stands for:

- P- Personal Best
- R - Respect and Responsibility
- I - Integrity
- D - Determination
- E - Enjoyment

Parkvale School has an experienced, highly motivated and dynamic teaching staff. The pupil roll ranges between 460 and 540 students.

The school has attractive spacious grounds, a large swimming pool, a highly functional library and exceptionally well resourced classrooms.

We refer to the senior , Year 4-6, area of our school as Nga Rākau Nui it is 'Future Focussed' and Year 5/6 classes operate with one to one BYOD devices. Year 4 students are provided with a digital device so digital literacy skills can be developed. Our junior area of the school , Nga Rākau Iti, has a 'Foundation Learners' approach. Teachers work collaboratively within hubs to utilise their strengths and provide quality learning for our students.

You have already successfully taught your child many very necessary skills. School does not replace you as the teacher. We look forward to working in partnership with you to further your child's academic, social, physical, cultural and intellectual development.

I encourage you to keep in close contact with your child's teacher. The school welcomes your involvement and support. You will find all our staff friendly and approachable.

I look forward to your successful association with Parkvale School.

Yours sincerely

Aaron O'Neill
PRINCIPAL



From The Principal

It is a great pleasure and privilege to be the Principal of Parkvale School, a school full of excitement and tremendous learning opportunities for all. I excitedly joined parkvale School in 2025 as Principal/Tumuaki and look forward to helping it continue to grow as a leading school of teaching and learning in Hawkes Bay.



Our school bases its learning and values on the word P.R.I.D.E.

It is this phrase “Parkvale Pride” that is echoed throughout our school, by students, staff and our community. We firmly believe in educating the whole child so that they become lifelong learners and quality citizens of New Zealand.

At Parkvale School we embrace new knowledge about how students learn best, and work to continually refine and grow teacher practice. Teacher strengths are utilised and students take ownership of their learning.

The children at Parkvale School are truly inspirational and the staff are incredibly talented and caring. Our community is supportive, friendly and keen participants in school activities.

We welcome you and look forward to working with you and your child.

Parkvale School Vision

Together, growing with PRIDE.

Personal Best

through deliberate acts of learning, (planned, focussed, creative, curious and reflective) we will strive for excellence.

Respect and Responsibility for ourselves, others and the environment.

Integrity

by being honest and reliable.

Determination

by persevering with commitment, resilience and patience.

Enjoyment

through social interaction and engagement we will have fun!

Under each of the PRIDE words, are the Values we focus on and want to be an intrinsic capability for every one of our learners.

Personal Best	Respect and Responsibility	Integrity	Determination	Enjoyment
Creative thinking Excellence Reflective in thought Curious Focussed Self - Motivated	Co-operative Encouraging Valued Tolerant Understanding Caring Inclusive Appreciative Supportive Gratitude Thoughtful	True to Self Honest Reliable Empathetic Fair Accountability	Committed Persevering Persistent Resilient Patient Engaged	Together-ness Humour Teamwork Laughter

At our school we aim to provide all students with the opportunity to achieve their full potential.

We aim to encourage the highest personal achievement for all pupils in all they undertake. We want children to feel good about themselves, develop their own individuality and independence and show tolerance and respect for others.

We want a place of learning where children's rights are respected, where they accept their responsibilities in a happy and secure school environment.

Parkvale Staff

School Leadership Team

Mr Aaron O'Neill
Miss Ro Hill
Ms Ngaio Reid

Principal
Deputy Principal
Deputy Principal

Pohutukawa Hub

Mrs Tracey Hill and Miss Sophie Nicholson
Mrs Sarah Love
Mrs Emma Sullivan
Mrs Trina Dickson

Room 17 Year 0/1
Room 20 Year 0/1
Room 21 Year 0/1
Room 22 Year 1

Kawakawa Hub

Ms Anne O'Flaherty
Miss April Stringfellow
Mrs Diane Morgan
Miss Georgia Walmsley

Room 11 Year 2
Room 12 Year 1/2
Room 18 Year 2
Room 19 Year 2

Kowhai Hub

Miss Olivia Cacace
Miss Chayne Beveridge
Miss Tania Cooper
Miss Aimee Wong

Room 10 Year 3
Room 13 Year 3
Room 14 Year 3
Room 15 Year 3

Nikau Hub

Mrs Malilana Lowe
Mr Kieren Moriarty
Mr Ben Wright
Mrs Tash Millard

Room 1 Year 4
Room 2 Year 4
Room 3 Year 4
Room 15 Year 4

Nikau Hub

Mrs Kris Miller
Mrs Nicole Hinde
Mr Reuben Cooper
Mr Regan Hughes
Mr Phillip Kenny

Room 5 Year 5/6
Room 6 Year 5/6
Room 7 Year 5/6
Room 8 Year 5/6
Room 9 Year 5/6

Support Teachers

Mrs Kathy Ramsay
Mrs Sandy McFadyen
Mrs Natalie Morris
Mrs Jane Riley
Mrs Amy Blakesley
Mr Wiremu Pearson
Mrs Anne Jamieson

Learning Support Coordinator
ICT Support
Release teacher
Release Teacher
Release Teacher
Release Teacher

Support Staff

Mrs Maree Beswick
Mrs Andrea Cacace
Mrs Bex Porou
Miss Gail Sampson
Mr Pete (Ashdown)
Mr Joel Burdon
Mrs Linda Rose
Mrs Louisa Tuipoloto
Mrs Rachel Adrian
Mrs Rachelle McCourt
Miss Anne Gifkins
Mrs Lina Williams
Mrs Kim Radonich
Miss Deb Lee

Receptionist
Principals PA
Pastoral Care
Librarian
Caretaker
Caretaker Assistant
Learning Assistant
Learning Assistant
Learning Assistant
Learning Assistant
Learning Assistant
Librarian Assistant



Mrs Jimmy Rani Learning Assistant
Mrs Delwyn Hughes Learning Assistant
Mrs Sarah Hartley Learning Assistant
Mr Mark Ramsay Learning Assistant
Mrs Christine Veale Learning Assistant
Mr Derek Lowe Learning Assistant

Parkvale Board of Trustees - BOT

Andrew Dickson	Presiding Member
Sarah Love	Staff Representative
Aaron O'Neill	Principal
Chris Hinde	Board Member
Bex Porou	Board Member
Kerry Henderson	Board Member

The BOT meets twice termly at 7.00pm in the school staffroom. Parents are invited to attend these open meetings.

The main function of the Trustees is to be responsible for all governance aspects of the school, which include staff appointments, financial matters and budgeting, building maintenance, equipment, grounds, furniture and amenities. Other duties include welfare of students and staff, as well as strategic planning and reporting. Boards of trustees are elected every three years and are able to co-opt additional members.

Parkvale Parent Teacher Association - PTA

Parkvale School has an active Parent Teacher Association (PTA) which meets monthly. Parents are welcome to attend these meetings in the staff room. The PTA has two main functions: first to actively provide opportunities to bring parents and teachers to a closer relationship through co-operation and understanding, and second to raise funds to provide extra educational facilities. Your support is important and necessary. Parents are encouraged to feel welcome to volunteer their interests in whatever field. We are always needing some extra parent helpers so if you are keen, please come along and join our friendly, fun filled meetings. Look out for the school calendar on the school newsletter for upcoming meeting dates.

Our PTA regularly run School Disco's to raise funds
and for the enjoyment of our tamariki



A to Z of Parkvale School

Attendance / Absentees

Parents and caregivers are asked to contact the school before 8.45am or text 027 334 0937 or email sherryl@parkvale.school.nz or fill in the form on school website www.sportsground.co.nz/parkvale if your child is to be absent from school for any reason. This is crucial to ensure the safety of our students. All un-notified pupil absences will be checked by office staff at the start of each day.

After Hours Use of School Grounds

Due to Health and Safety concerns we must advise all parents and students that the school cannot accept any responsibility or liability for personal accident or injury sustained while using school facilities outside school hours. Official school hours are weekdays, 8.20am to 3.00pm, during term times.

After School Care

K.A.S. (Kids after School) Care Ltd

Parkvale School Hall from 2.45pm to 5.30pm

Contact numbers Julie Field Phone 027 544 7539 and Karen Davidson Phone 027 550 9679

Lulu and Max

After School 2.30pm to 6pm and Holiday Programmes
258 Havelock Road, Hastings. Phone 021 024 81477

Y-OSCAR (Out of School Care and Recreation)

Hastings YMCA, 720 Pakowhai Road, Hastings. Phone 878 3027

Assembly

A cordial invitation is extended to all families to attend our fortnightly school assembly held in the school hall. They are on even weeks @ 9am Friday mornings.

Book Club

Regularly during the year children are given order forms for Scholastic Book Clubs. If parents wish to purchase any of these, they can do so online or by completing the form on the pamphlet and placing it together with the correct money into an envelope and returning to the class teacher by the specified date. Parents are under no obligation to purchase books.

Break Times / Brainfood

At Parkvale School we run two 30min breaks throughout the day. The first of these breaks is split so that the Year 0-3 children's break is separate from the Year 4-6 children's break. Our second break is as a whole school together. We believe healthy food choices enhance educational outcomes. Research has proven this to be so, with good food choices leading to improvements in memory, concentration and behaviour. Parent's awareness and support of these healthy options is also leading to more informed choices being made for children's morning tea's and lunches. Foods appropriate for breaks include; Raw fruit & vegetables, nuts & natural popcorn, crackers, sandwiches/wraps.



Breakfast Club

We operate a breakfast club at school from 8.15am-8.45am for any children who wish to have breakfast at school or a top up of breakfast. Some of our children do not eat at home when they first get up or have eaten breakfast early and are hungry again by the time they get to school. Our breakfast club is free to anyone wishing to use it and is sponsored by Sanitarium, Anchor, and generous donations from our community.

Cycling / Scooters

It is the parent's responsibility entirely if they wish their child to ride to and from school. The police do not feel that children under the age of 9 years have sufficient control over a bicycle to be able to ride it on the road safely. Bikes need to be locked when at school and helmets must be worn. Scooters can be stored in the scooter racks. These are locked during the day. We ask that children walk their bikes on the footpath down Howard Street due to traffic congestion. Once inside school grounds, bikes and scooters must be walked not ridden.

Clothing / Personal Belongings

Students are encouraged to be responsible for and take care of their personal belongings and clothing/uniform. All items are REQUIRED to be NAMED. Expensive items such as toys, tablets, phones etc should be left at home, as the school cannot be responsible for any damage or loss of such items. Any lost property will be found in the lost property room at the end of Room 22, or by seeing Sherryl in the school office.

Charter

A copy of our School Charter and school policies are available for perusal from the school office, as well as Board of Trustee meeting minutes, reports and financial statements from the monthly BOT meetings. The Charter is reviewed regularly.

Communication

Communication between school and home is vital for keeping whanau up-to-date with school events and information. Please check the school website (www.sportsground.co.nz/parkvale) Facebook page, class SeeSaw App and Skool Loop App to receive the latest information.

Composite Classes

Due to the number of pupils at each year group, we at times need to form composite classrooms (mixed years). The programmes in each classroom are designed to cater for individual needs of children.

Custody / Guardianship or Non-Molestation Orders

If there are issues or specific conditions associated with access to your child, it is important we are informed. Parents with 'custody' or 'non-molestation' orders should contact the Principal or the Pastoral Care Worker, so the school and teachers affected are aware of the conditions.

Complaints / Concerns

If you have any concerns about something happening at the school, we ask that you make an appointment with the class teacher and discuss the issue. If the matter is unresolved or has resurfaced, we would ask that you then make an appointment with a Deputy Principal or the Principal. If the matter is still unresolved, we would ask that you put the concern in writing addressed to the Chairperson of the Board of Trustees.

Contact Details

It is important for the benefit of the child that the parents / caregivers are responsible for informing us of any changes in family situations, eg change of address, telephone / mobile numbers, emergency contact numbers. These can be vital in times of emergency and/or seeking help for your child.

Class Transfers

We try to keep the movement of children to other classes during the year to a minimum. Any movement between classes is usually a result of high numbers entering the junior classes. This cannot always be predicted due to new children enrolling at our great school.

Emergency / Evacuation Drill

In the event of a natural disaster or Civil Defence Emergency the school will enact our Disaster Plan. During such an event, it is essential that all students can be accounted for at all times. Should parents arrive to collect their child(ren) they **must** advise the class teacher or Principal. Drills for emergency evacuation of classrooms are practised once per term. In case of a major disaster **ALL** children are held at school for their safety, until collected by parents or guardians. Part of our enrolment form will ask for details of an alternate contact/pick up person in the event of an emergency.

Field Trips

Teachers are encouraged to take their classes on educational field trips. These may range from short walking excursions around the school, to transported visits to local points of learning interest, and overnight camping. All school/class trips must have adequate adult to student ratios. For some activities more adults will be required. The teachers arranging trips or camps will have them approved by the Principal, and be responsible for informing parents of costs, programme etc, and seeking parents' assistance.

Buses are used often for transport. If private cars are to be used it is a requirement that seatbelts are available for all passengers and that drivers do not smoke while transporting children in their vehicle. All drivers must have a current drivers licence and all vehicles must be certified. Evidence of these will be sighted by teachers. For overnight camps all parents attending will be police vetted by the school.

Health / Medication

Please complete all the necessary health forms included in this enrolment pack. These give us the knowledge to care for your child appropriately at school. Parents are encouraged to notify the school of any changes to the health status of their child. If medication is to be administered by staff, parents are required to complete a medical form at the school office.

Illness & Accident

If a child becomes ill at school, parents are contacted and suitable arrangements are made. If both parents are working, the name and telephone number of someone who can be called in an emergency should be known. This is particularly necessary in the case of accidents. Where contact cannot be made, the school will take the action a prudent parent would in an emergency, by contacting the family doctor or hospital.

Jewellery

Except for wrist watches and ear studs jewellery should not be worn at school. This is a safety issue due to the daily activities children are involved in. We take no responsibility for loss of items.

Library Books

We have a well-resourced school library. When a school library book is brought home, we ask you to ensure your child handles it with care. If a book is lost or damaged, we expect the family to pay for the replacement.

Lunches / Moosies & Juicies

Lunches can be ordered through our school office on Tuesday and Thursday mornings. Order forms and money bags are at the office. Cash is essential. Orders are placed in the lunch order box.

Moosies and Juices are also ordered from the office. Order forms are available from the front desk and orders are placed in the Moosies order box with correct money attached.

Orders will be received by the child at their classroom prior to the lunch bell ringing.



Music Tuition

Private music tuition may be available at school during school hours depending on availability of tutors. Information is available at the office.

Newsletters

School newsletters will be issued every second Friday via Seesaw, email and Facebook. A paper copy is kept in the school office.





Office Hours

The office is manned from 8.15am until 3.30pm every day.

Phone: (06) 8786616

Email: admin@parkvale.school.nz

Website: www.parkvale.school.nz

Visit us on Facebook

Sign up to class SeeSaw Apps



Parent / Teacher Communication

Parents are urged to maintain regular contact with their child's teacher. Communication will promote healthy relationships to aid the progress and achievement of our common interest with your child. Please feel free to contact the class teacher/s at an early stage if you have any queries or concerns.

Photographs

Each year students are able to have their class and individual photographs taken. There is no compulsion for students to have individual photographs taken. Photographs are pre-paid, and are provided as a service.



Reporting to Parents

Reporting and keeping parents informed takes many and varied formats:

- * Assemblies
- * Social events
- * Material going home
- * Sporting / Cultural occasions
- * Invitations to view displays
- * Before/after school 'chats' etc

Special opportunities are scheduled:

Early term 1	School picnic / Meet the Teacher
Late Term 1	Parent/Teacher Conference
Late Term 2	Written Report
Early Term 3	Parent/Teacher Conference
Late Term 4	Written Report

Written Reports

Reports are issued at mid-year and end of year for all students with a focus on learning qualities and behaviours, personal achievements, self reflection and academic progress.

Road Safety

Year 6 students at Parkvale are trained by the police to become Road Patrollers. There are crossings on Windsor Avenue between 8.10-8.40am and Howard Street between 8.15-8.45am and 2.45-3.00pm. There needs to be adult supervision at every crossing every day. If you are able to supervise one morning or afternoon a week, please let the school office know.

School Hours

We ask that children arrive after 8.15am—this is the time when patrol monitors are on duty at the crossings that serve our school and students are permitted in the gate.

8.45am	School Commences
2.45pm	School finishes

School Fees / Donation

There are no school fees/donations at Parkvale school as we are part of the Government funded School Fees scheme.



Stationery

Stationery lists are made available late Term 4 and when starting school for the first time. All school stationery is sold through an online portal and or our school office and are pre-packed for each year group. These are at very competitive prices. Eftpos is available.

Sports

Parkvale School believes in creating opportunities for children to be involved in extra curricula sporting activities. Opportunities are available for children of all ages throughout the year. Our dedicated teachers coach and support the various sporting activities. Children in Year 4,5 & 6 are involved in interschool fixtures while the junior children are encouraged to develop their skills by the in-school run programmes. We are always on the look out for parents/whanau to coach and manage to support teams.

Sports Uniform

These are issued through the office. We ask parents to encourage children to wear them for sport only. The wearing of our sports uniform identifies our pupils and promotes the positive nature of the school in the wider community. Some uniforms are issued for a season and some for the duration of an event.

Swimming

Swimming instruction and water safety are part of the school curriculum and all children are expected to take part unless there is a medical reason. If a child is unable to swim because of a medical reason please notify the classroom teacher. Swimming commences on the second day of school opening and continues for the first six weeks of term 1 and after labour Weekend in term 4 (weather permitting). As part of Sun Smart Awareness we encourage the wearing of a rash shirt.

Sunhats / Sunscreen

The school has a compulsory hat policy. All children must wear our school hat whilst at school during Terms 1 & 4. Hats are available for purchase from the school office. Children without hats will be directed to a shade area during breaks. We encourage all children to have sunscreen on prior to arriving to school during Terms 1 & 4 and carry it when on an out of school excursion.

Notes



PARKVALE SCHOOL UNIFORM ORDER FORM

Date: _____ Students Name: _____ Room No: _____

PAYMENT MADE BY: CASH / EFTPOS / ACCOUNT

Polo Shirt	Short Sleeve	Price	Size	Size	Size	Size	Size	Size	Size	Qty	Total \$
		\$30.00		4	6	8	10	12	14		
Polo Shirt	Long Sleeve	Price	Size	Size	Size	Size	Size	Size	Size	Qty	Total \$
		\$ 33.00		4	6	8	10	12	14		
Girls	Skort	Price	Size	Size	Size	Size	Size	Size	Size	Qty	Total \$
		\$ 29.00	2	4	6	8	10	12	14		
Unisex	House T-Shirts	Price	Size	Size	Size	Size	Size	Size	Size	Qty	Total \$
		\$ 15.00		4	6	8	10	12	14		
Unisex	Cargo Shorts	Price	Size	Size	Size	Size	Size	Size	Size	Qty	Total \$
		\$ 27.00	2	4	6	8	10	12	14		
Unisex	Cargo Pants	Price	Size	Size	Size	Size	Size	Size	Size	Qty	Total \$
		\$ 34.00	2	4	6	8	10	12	14		
Unisex	Track Jacket	Price	Size	Size	Size	Size	Size	Size	Size	Qty	Total \$
		\$ 48.00		4	6	8	10	12	14		
Unisex	Track Pants	Price	Size	Size	Size	Size	Size	Size	Size	Qty	Total \$
		\$ 35.00		4	6	8	10	12	14		
Unisex	Paladin Jacket	Price		Sm	Med	Lge				Qty	Total \$
		\$ 90.00									
Unisex	Polar Fleece	Price	Size	Size	Size	Size	Size	Size	Size	Qty	Total \$
		\$45.00		4	6	8	10	12	14		
Unisex	Hat / Beanie	Price		Sm	Med					Qty	Total \$
		\$ 12.50									
											TOTAL

ACCEPTED PAYMENTS – CASH, EFTPOS, AP A/C



House Colour Shirts Order Form



House colour shirts are on sale now! They are **\$15** and are able to be worn at all house events.

CASH or EFTPOS only – no accounts

These are worn for scheduled house events throughout the year.

Your child will be placed in a house once they have enrolled. If they already have a sibling at school they will be in the same house.

Fill out the form below and your child's shirt will be delivered to their room.

Name _____

Classroom _____

House colour _____

Size _____ (4-16 + S men's)

(If you are unsure of the house colour, leave this blank and we will fill it in. House colours stay the same for the time that your child is at Parkvale.)



Parkvale School

Direct Credit / AP Details

At Parkvale School we run student accounts, they are maintained on our student management system and statements are sent out once a term, or on request.

We have found that it makes school expenses easier to deal with when an automatic payment or direct credit is set up for your child/rens schooling. This can be paid in whatever amount and format works for you eg weekly, fortnightly etc.

Once in credit, all school expenses can be taken off this account, eg school donation, stationery, uniform, class trips, camps etc.

For further information please feel free to talk to Maree or Andrea in the school office

Parkvale School Board of Trustees
ASB, Hastings
A/c # 12-3145-0205772-01

Please use youngest Students name in the "Particulars"
In "Reference" what it's for eg, Schooling

Connect With Us!

Check out all the different ways we offer parents/caregivers to create strong home/school partnerships and communication. We encourage you to download the Seesaw Family App and Skool Loop Apps and join our Facebook Page. This will ensure you have communication with your class teachers as well as access to the latest newsletter and happenings at school. It is important to make sure you have notifications turned on, on your phone for these sites to ensure you receive the latest updates.

School Newsletters



School newsletters are published once a fortnight and contain lots of information. They give you an insight into what's been happening over the previous fortnight at school and upcoming events. The newsletter is only available digitally and can be accessed through our Website, Facebook, Seesaw and the Skool Loop App.



School Website

The school website holds information on term dates, uniforms, newsletters and other general information you may be looking for.

www.parkvale.school.nz

Seesaw



We are using Seesaw for Schools across the school. This is a place where you can see your child's learning, as well as being a way of teachers sending messages both individually to you as a parent or to the whole class. Details of joining your child's journal are available from your class teacher. Download the Seesaw Family App on Google Play or Apple App Store



Parkvale School App - Skool Loop



The Skool Loop is available for Apple and Android phones. This displays and updates a calendar of events for our school and also means you can receive push notifications for special events and also send absences through here. Get the app in Google Play Store or Apple App Store



School Facebook Page



"Like" us on facebook and keep up to date with happenings and events



Google Sites

Some Senior classes have a site where you have access to what's happening in the classroom and learning links, class set tasks etc.

Your class teacher will be able to help you with specific addresses for these.



Absences

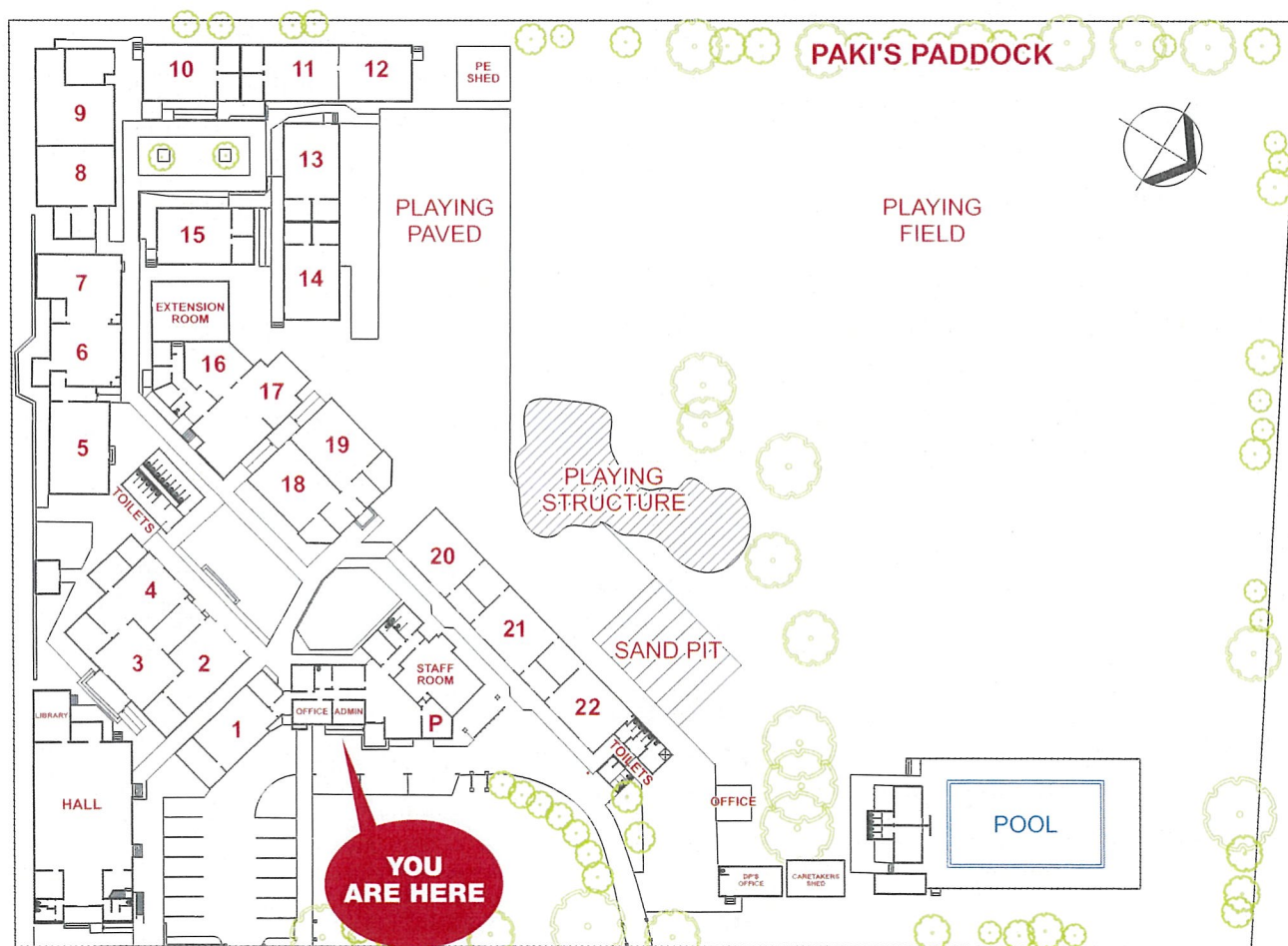
If you have an absence text 027 334 0937, send an absence through the Skool Loop App, fill in form through the school website as above, or or ph 878 6616 and leave a message.

It is important to notify the **school office** of absences, not only the teacher, for safety reasons.



Kia Ora Welcome to **PARKVALE SCHOOL**

SCHOOL MAP DIRECTIONS



After School Care



K.A.S. (Kids after School) Care Ltd

Parkvale School Hall from 2.45pm to 5.30pm

Contact numbers Julie Field Phone 027 5447539/8776345 and Karen Davidson Phone 8777360/0275509679

Lulu and Max

After School 2.30pm to 6pm and Holiday Programmes

258 Havelock Road, Hastings. Contact No 02102481477

Y-OSCAR (Out of School Care and Recreation)

Hastings YMCA, 720 Pakowhai Road, Hastings. Phone 8783027

Should you have any further enquiries the office staff will be able to assist you.



